



# OHLA Emerging Professionals Education & Training Fund Application Eligibility Guidelines for 2022 Annual Conference on November 21-22, 2022

The Ohio Hotel & Lodging Association Education & Training Fund (ETF) is open to qualified Emerging Professionals attending the the Annual Conference as an *Additional Attendee* from their property. Nothing in this application requires the awarding of any education or training dollars.

- To be considered for funds, you must be an employee at a current OHLA Member property before submitting an application. A Director of Sales, General Manager or equivalent must be registered for the conference from the same property.
- The funds must be used for attending the full 2022 Annual Conference educational sessions, not just the Gala Dinner.
- Qualifying Experience: Has spent no more than three years, collectively, working at an Ohio Lodging property. Current employment must be with an OHLA Member hotel to qualify.
- Maximum of two total scholarship earning additional attendees per property. This applies across all scholarships.

## Application Process

The following material must be submitted to the committee:

- A) A completed and signed ETF application. Only complete applications will be considered.
- B) An essay of no more than 500 words describing why you would like to attend the OHLA Annual Conference and how you will prepare.

Include answers to the following questions:

- What are your career goals?
- How will this program help you to achieve your career objectives and future goals?
- What suggestions do you have for topics at conference?

**Deadline for 2022 Annual Conference HSMIAI SALES TRACK Scholarship Application**  
**Friday, November 4, 2022, 5 pm**

Email to [cindy@ohla.org](mailto:cindy@ohla.org)

## SECTION 1: PERSONAL INFORMATION

(Please print or type)

\_\_\_\_\_  
Your Name (first, last)

\_\_\_\_\_  
Work Address

\_\_\_\_\_  
City State Zip

W Phone \_\_\_\_\_

C Phone \_\_\_\_\_

\_\_\_\_\_  
E-mail Address

## SECTION 2: REQUEST

Note: You must be a current employee at a member property of the Ohio Hotel & Lodging Association

\_\_\_\_\_  
Current Employer

\_\_\_\_\_  
Full Registrants' Name

\_\_\_\_\_  
Title

\$ 295 Cost of Additional Attendee      \$ \_\_\_\_\_ Dollars requested

## SECTION 3: APPLICANT CONFIRMATION

In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. If requested, I agree to provide proof of the information I have given on this form. OHLA reserves the right to randomly audit the applications and request official documentation. In the event that I do not provide this documentation, or it does not support the information provided in the application, I acknowledge that the scholarship could be revoked, in which case a full payment would be expected of the conference fee requested by the employee. **Also, by signing, you are agreeing that you will be attending conference in full and any cancellations after November 14 or no shows will result in a full payment of additional person registration fee.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

## FOR OFFICE USE ONLY

\_\_\_\_\_  
Date Received      OK'd \_\_\_\_\_

Items received: Properly completed application: \_\_\_\_\_  
Instructor Signature: \_\_\_\_\_

Applicant letter: \_\_\_\_\_  
Course cost: \_\_\_\_\_